

85066 Personnel Records

(a)

In addition to Section 80066, the following shall apply.

(b)

A dated employee time schedule shall be developed at least monthly, shall be displayed conveniently for employee reference and shall contain the following information for each employee: (1) Name. (2) Job title. (3) Hours of work. (4) Days off.

(1)

Name.

(2)

Job title.

(3)

Hours of work.

(4)

Days off.

(c)

The licensee shall maintain documentation that the administrator has met the certification requirements specified in Section 85064.2.